**Matteson Area Public Library District**

**Board of Trustees Regular Meeting**

**April 11, 2023**

**7:00 p.m**.

**Items that are not listed on the agenda are for discussion only.**

A. **Call to Order**

***Our Mission****: The library* ***enables*** *discovery,* ***engages*** *imagination,* ***inspires*** *innovation, and* ***connects*** *with our community.*

***Theme:Visioning as a Board the Library of the Future***

B. **Roll Call**

C. **Pledge of Allegiance**

D. **Opportunity for Public Comment**

E. **Consent Agenda**: **ROLL CALL VOTE REQUIRED**

*All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.*

1. Approval of the Agenda for April 11, 2023
2. Approval of Minutes for the Regular Board Meeting of March. 14, 2022
3. Approval of the Minutes for the Building, Grounds, and Equipment Committee Meeting of March 23, 2023

F. **Items removed from the Consent Agenda**

G. **Consideration of Financial Reports and related Financial Concerns**

1. Motion to approve March disbursements of **$30,265.58** for operating invoices, and **$198,483.31** for payroll related expenses, for a total disbursement of **$228,748.89**.
2. Other

H. **Board Policy 7.5 Annual Report (Board Highlights)**

I. **Board Policy 4.6 Crisis Management Plan**

J. **Director and Assistant Director’s Report**

1. Staff Trainings and Workshops
2. Strategic Plan-April 14: Deadline for surveys
3. Memorial Day Parade starts at 10 AM
4. ALA–Chicago June 22-27, 2023
5. Trustee Breakfast May 20th-Alsip Library

K. **President’s Report**

1. Review of By-Laws  **Article VIl: Library Director-Article IX (Hand-out)**
2. Update Student Trustees Representatives
3. **Board Policy V:Election of Officers in May**
4. Last day for filing Statement of Economic Interest 4/30/2023
5. LACONI Trustee Banquet/May 19, 2023 **(Hand-out)**
6. Committees Update-Building & Grounds, Finance, Personnel

L. **Open Items**

M. **New Business**

Motion to keep minutes from previous Closed Sessions closed. Illinois State Statute 5 ILCS 120/2.06(d)

Motion to approve a 4% salary increase for all staff and a 5% increase for the Library Director for FY 23-24

Motion to approve as stated in **Board Policy 9.7-Recognition of Retiring Employees**

Lauretta Benford 16 years–$1,500.00 (June 23, 2023)

Marsha Lotz 32 years–$3,000.00 (May 12, 2023)

N. **Correspondence**

O**. Next Month Meeting (Possible Agenda Items)**

* Computer Services Presentation
* Finish updates **Article VII-Article IX By-Law**s (Formal Approval of By-Laws at the May 2023 meeting)
* Any other suggested items

P. **Adjournment**

**Note: Individuals having questions regarding accessibility of the meeting or facilities are requested to contact the Library Administrative offices promptly at (708) 748-4431 to allow the Library to make reasonable accommodations.**

**CHECK SIGNING SCHEDULE**

April 11 Donna Brumfield Harold Gillis Temitope Babayode

April 25 Temitope Babayode Beverly Colemen Howard Hunigan

**Trustees who will be out of town during the next month should notify the library’s Business Office and provide their contact information.**