

**Matteson Area Public Library District
Board of Trustees Regular Meeting
May 9, 2023 at 7:00 p.m.**

Items that are not listed on the agenda are for discussion only.

- A. Call to Order**
Our Mission: The library enables discovery, engages imagination, inspires innovation, and connects with our community.
Theme: Visioning as a Board the Library of the Future
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Opportunity for Public Comment**
- E. Consent Agenda: ROLL CALL VOTE REQUIRED**
All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered before the Active Agenda segment begins.
1. Approval of the Agenda for May 9, 2023
 2. Approval of Minutes for the Regular Board Meeting of April 11, 2023
- F. Items removed from the Consent Agenda**
- G. Strategic Plan Update**
Sarah Keister Armstrong from SKA Associates
- H. Consideration of Financial Reports and related Financial Concerns**
1. Motion to approve March disbursements of **\$39,558.98** for operating invoices, and **\$137,451.28** for payroll related expenses, for a total disbursement of **\$177,010.26.**
 2. Other
- I. Director and Assistant Director's Report**
1. Space Audit-Request for Proposals
 2. Management Team Training
 3. Programs-Teen Volunteer Fair (4/29/23)
 4. Memorial Day Parade starts at 10 AM (5/29/23)
 5. American Library Association-ALA-Chicago June 22-27, 2023
 6. Laretta Benford retirement date (June 23, 2023)
- J. President's Report**
1. LACONI Trustee Banquet/May 19, 2023 (Oak Park-6:00-11:00 PM)
 2. Statement of Economic Interest
 3. Committees Update-Building & Grounds, Finance, Personnel And Policy
 4. Upcoming Meeting Schedule (3rd Tuesday ?)
 5. Disposal of Surplus Property Policy

K. Open Items

L. New Business

Motion to approve Board By-Laws (Amendments and Revisions)

Motion from Finance Committee to introduce and table until the June Board meeting the Working Budget for Fiscal Year 2023-2024.

Motion to approve the disbursement of four office cubicles from the Public Services workroom.

Swearing in newly elected Trustees

Annual Organization Meeting (Board Policy 3.4)

Election of Board of Officers (Board By-Laws Article V: Sections 1-6)

- Office of President
- Office of Vice President
- Office of Secretary
- Office or Treasurer

M. Closed Session

Motion to enter into Closed Session under Section 2(c) (1) of the Open Meeting Act for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.”

N. Correspondence

O. Next Month Meeting (Possible Agenda Items)

- Computer Services Presentation-July
- Appointment of Board Committees
- Any other suggested items

P. Adjournment

Note: Individuals having questions regarding accessibility of the meeting or facilities are requested to contact the Library Administrative offices promptly at (708) 748-4431 to allow the Library to make reasonable accommodations.

CHECK SIGNING SCHEDULE

May 23	Harold Gillis	Jonatha Curin	Beverly Coleman
June 13	Beverly Coleman	Donna Brumfield	Andrea Williams
June 27	Andrea Williams	Temitope Babayode	Jonathan Currin

Trustees who will be out of town during the next month should notify the library’s Business Office and provide their contact information.