

**Matteson Area Public Library District**  
**Board of Trustees**  
**Building, Grounds & Equipment Committee**  
**February 8, 2023**  
**6:30 pm.**

- I. Call to Order**  
The meeting called to order at 7:04 PM by Temitope Babayode
- II. Roll Call**  
Present Temitope Babayode, Jonathan Currin, and Howard Hunigan.  
Also present: Nikeda Webb and Thom Webb
- III. Opportunity for Public Comments**  
None
- IV. Space Audit**  
Nikeda updated the Board on her conversation with Kristin Richardson and Joe Huberty from Engberg Anderson and David Vinjamuri from Thirdway about the next steps.
- V. RFP-Request for Proposal talking points**  
Temitope Babayode went over what should be included in a "Request for Proposals" for the furniture project. The committee discussed ways to keep the project moving and the next steps.
- VI. Other**
- VII. Final Thoughts**
- VIII. Motion to Adjourn**  
The meeting ended at 8:10 PM by unanimous vote