

**Minutes**

**Building and Grounds Committee Meeting**

Tuesday, October 10, 2023 at 6:30 PM

Room D

801 S. School Avenue

Matteson, Illinois, 60443

**THIS MEETING IS OPEN TO THE PUBLIC**

If you anticipate needing any type of accommodations or have questions about the physical access provided, please call (708) 748-4431 in advance of your participation or visit.

***Items that are not listed on the agenda are for discussion only.***

**1. Call to Order**

Trustee Tem Babayode called the meeting to order at 6:35 p.m.

**2. Roll Call**

 ***Present:*** Trustees-Tem Babayode, Howard Hunigan, Jonathan Currin

 ***Also Present:*** Director Nikeda Webb, Assistant Director Thom Webb, and

 Facilities Manager Lisa Fasano

**3. Opportunity for Public Comment**

 None

**4. Space Audit-Presentation by Studio GC Architects**

Pat Callahan and Craig Meadows from Studio GC spoke to the committee about a

 proposal for the remodeling project.

**5. Building Projects Update**

Lisa Fassano shared quotes with the committee from 3 firms for landscaping. She

 shared 2 quotes for snow removal. We are waiting for the third one.

 Committee discussed the recommendation to replace compressor #1 on the HVAC

 unit. Quote has been received from Hayes Mechanical-we have a maintenance

 agreement with this company.

 The committee also discussed the need to replace the exterior building lights

**6. Other**

None

**7. Adjournment**

Meeting adjourned at 8:15 p.m.