

**Matteson Area Public Library District
Board of Trustees
Finance & Building & Grounds
Committee Meeting
February 2, 2023
6:00 pm.**

- I. Call to Order**
The meeting called to order at 6:04 PM by Beverly Coleman
- II. Roll Call**
Present: Temitope Babayode, Jonathan Currin, Howard Hunigan, and on Zoom-Beverly Coleman Also present: Nikeda Webb and Thom Webb
- III. Opportunity for Public Comments**
None
- IV. Finalizing the Space Audit costs**
The Board discussed the need to get 2 more proposals from architectural firms for the furniture update project. The board discussed what would be priorities of the project. The board discussed what other projects would need to be completed before the furniture is ordered such as painting, moving shelves, carpeting, and possibly electrical work. The board discussed the next steps.
- V. Working Budget**
Nikeda gave a recap of her meeting with Beverly on the working budget. At this time, it was decided no changes were needed. Nikeda will work on cleaning up Quickbooks and setting up a meeting with the auditors.
- VI. Other**
Board President Howard Hunigan discussed board expenses and the need to determine the amount for each fund line. He also reminded the board that it was time to discuss salary increases for the next fiscal year.

Ken Casper from the Facilities Department gave a recap of Dan Eallonardo's visit to investigate the electrical room.
- VII. Final Thoughts**
- VIII. Motion to Adjourn**
The meeting adjourned at 7:08 PM by unanimous vote